



Port of Skagit

Regular Meeting of the Port Commission
Tuesday, October 14, 2014 – 3:05 PM

MINUTES

PRESENT: Commission - Steve Omdal, Bill Shuler and Kevin Ware
Staff - Scott Peterson, Sara Young, Heather Haslip, Brady Rowe, Sadie Shope, Karmen Hardy and Debbie Hamilton
Others - Legal counsel Brad Furlong. See sign in sheet for others present.

CALL TO ORDER

Steve Omdal called to order the October 14, 2014 regular meeting of the port commission.

No Changes or additions to the agenda

CONSENT AGENDA

Public Communications
September 9, 2014 Regular Meeting Minutes
Fiscal Report
ADMIN: Cash Flow/Budget to Actual Report; Ending August 31, 2014
ADMIN: Marina Occupancy Report; Month Ending September 30, 2014

The commission reviewed the consent agenda items.

COMMISSION ACTION: The commission unanimously approved the October 14, 2014 consent agenda.

OPEN FORUM

Commissioner Omdal opened the floor for public comment.

Hearing none, the floor was closed.

STAFF REPORTS

ADMIN: Fiber Optics; CSS Integration – Status Update (Oral)

Scott Peterson introduced Ray Poorman of CSS Integration. He was present to discuss his company's fiber optic license agreement with the Port of Skagit.

Mr. Poorman provided background information about his company and an existing license agreement with the port to be an Internet Service Provider (ISP) to port businesses.

He expressed concerns about the restated license agreement and would like the commission to review the language and content of the agreement; and extend the CSS Integration current agreement until parties have an agreed upon solution.

Mr. Greg Greenan, attorney for CSS Integration, was present and reported that he would like the commission to review the restated license agreement.

Mr. Pat Weaver, of Fiberglass Supply Co., was present to discuss his ISP status.

Discussion

In light of potential litigation, the commission determined to discuss specifics in executive session.

ADMIN: Economic Opportunity Growth Strategy - Update

Scott Peterson provided a progress update on the three-fold Economic Opportunity Growth Strategy which came out of April 2014 Strategic Planning sessions with the commission.

NEW BUSINESS

ADMIN: Economic Development; Buckwheat Mill; Feasibility Study; CERB Planning Rant Application – Adopt Resolution

Heather Haslip reported that the port believes a marketing opportunity exists to grow buckwheat in the Skagit Valley, mill into soba flour and sell it to soba noodle masters between Vancouver, British Columbia and Los Angeles, California.

A feasibility study is necessary to determine if locating a buckwheat mill in the Skagit Valley would in fact have a positive economic impact on the area.

The port has applied for a \$50,000 Planning Grant from the Community Economic Revitalization Board (CERB) to fund the required feasibility study.

Discussion

COMMISSION ACTION: Commissioner Ware moved that the commission adopt Resolution #14-19 which will authorize:

- 1.) A planning grant application submitted October 6, 2014 to the Community Economic Revitalization Board requesting \$50,000 for a feasibility study of locating a buckwheat mill in Skagit Valley; and**

2.) Port matching funds of \$16,667.

Commissioner Shuler seconded. Motion carried unanimously.

STAFF REPORTS CONTINUED

ADMIN: Long Term Plan of Finance (2014) - Update

Scott Peterson provided an update on the 2014 Strategic Planning Long Term Plan of Finance goals.

ADMIN: Placemaking (2014) – Update

Sara Young provided an update on the 2014 Strategic Planning Placemaking goals.

ADMIN: Tenant Employment Census; Third Quarter Report 2014

Scott Peterson reported that overall, port-wide employment is up 1.7% since the same time last year.

AIRPORT: Community Day; September 20, 2014 – Event Report (Oral)

Sara Young reported that the September 20, 2014 Airport Community Day was a success. She reported approximately 1,000 in attendance. The committee which organized this event will have a debrief meeting in the near future.

MARINA: La Conner Marina Boat Show & Open House; October 3-5, 2014 – Event Report (Oral)

Debbie Hamilton reported that the La Conner Marina Boat Show was in conjunction with La Conner boat manufacturers to support them in an effort to have a show of this nature. The Port of Skagit provided information regarding the Port's 50th anniversary during the show and open house.

PUB AGEN: Skagit County; Farmworker Housing Needs 2014 (Oral)

Scott Peterson reported that the port has been asked to consider whether there is appropriate properties which could support farmworker housing.

Discussion

The commission directed staff to notify Skagit County that the Ovenell property is not an optimal sight for something of this nature.

GOOD OF THE ORDER

AMEND AGENDA

Commissioner Ware moved that the commission amend the agenda to include an executive session to discuss potential litigation. Commissioner Shuler seconded. Motion carried unanimously.

RECESS REGULAR MEETING

The regular meeting recessed at 4:29 p.m.

EXECUTIVE SESSION

An executive session was held to discuss potential litigation. The executive session is expected to last approximately 30 minutes and started at 4:39 p.m. The commission expects to return from executive session by 5:10 p.m. Action may or may not be taken.

The executive session ended at 4:59 p.m.

RECONVENE REGULAR MEETING

The regular meeting was reconvened at 5:00 p.m.

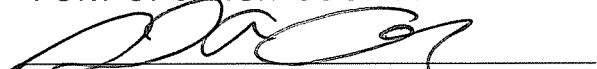
There was no action taken.

ADJOURNMENT


The regular commission meeting ended at 5:01 p.m.

ADOPTED IN OPEN SESSION this 4th day of November, 2014 and duly authenticated by the signatures affixed hereto.

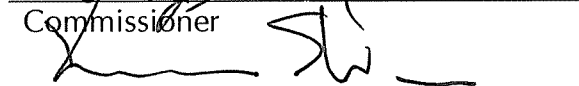
PORT OF SKAGIT COUNTY



Commissioner



Commissioner



Commissioner

Port of Skagit County
 Commissioner Regular Meeting
 Date: October 14, 2014, 3:00 PM

Name/Organization/Company	Address	Phone Number	Do you wish to speak? Topic?
Tom TAYLOR THOMAS S. TAYLOR	1520A N. WAUGH RD MT. VERNON WA 98273	360 333 7062	Y/N
Ray Pocranian CSS COMMUNICATIONS	1911 C ST BELLINGHAM WA 98225	360 6714828	Y/N
Greg Greenan Zender Thurston, P.S.	1700 D street, Bellingham, WA 98225	360 647 1500	Y/N
Bet Weaver Fiberglass Supply	11824 Water Tank Rd. Burlington, WA 98233	(360) 635-1676	Y/N
			Y/N
			Y/N
			Y/N
			Y/N
			Y/N