

**PORT OF SKAGIT COUNTY**

Work Session of the Port Commission

Tuesday, February 10, 2009 9:00 AM

**MINUTES**

PRESENT: Commission - Glenn Allen, Jerry Kaufman and Kevin Ware  
Staff - Patsy Martin, Scott Peterson, Kristin Garcia, Sara Young, Bob Nord, Paul Stannert, Debbie Hamilton and Brad Furlong  
Others - See Sign-in Sheet

**APPROVAL OF MINUTES**

**COMMISSION ACTION: The commission unanimously approved the minutes of the January 6, 2009 Work Session.**

**Changes or additions to the agenda as follows:**

- 1.) TENANT: BBIP; Woodinville Lumber, Inc., Lot 28; 15599 Ashen Road; Woodinville Lumber, Inc., TTM Units D & E, 11768 Westar Lane – Approve Lease Amendment

**Issue 1: ADMIN: Economic Austerity Plan (2009)**

Patsy Martin reported to the commission that staff is currently implementing austerity measures in light of the nation's current economic downturn.

Discussion regarding participation in the April Fly In and Airshow. The commission considers this event beneficial to the community at large demonstrating the value of the airport to the surrounding neighbors.

**COMMISSION ACTION: The commission unanimously ratified austerity measures taken by staff.**

Issue 2: AIRPORT: Runway 10-28 Rehabilitation; Consultant Services Contract Agreement – Precision Approach Engineering (2009) – Approve Contract

Scott Peterson reported that the port's capital facilities plan for 2010 consists of Runway 10/28 Rehabilitation pavement maintenance project. The runway has a one-way transverse gradient (shed section) which does not meet recently adopted design standards; the FAA has directed this project be designed to provide the runway with a crown section.

Staff requested the commission approve a consultant services contract with Precision Approach Engineering, Inc. to complete predesign work, collect survey and geotechnical data and conduct analysis of the existing runway. Up to five (5) rehabilitation alternatives will be developed with cost information so that the most cost effective rehabilitation can be adopted for the design.

FAA will reimburse the Port for up to 95% of these engineering fees.

**COMMISSION ACTION: The commission unanimously approved a consultant services contract with Precision Approach Engineering Inc., in the amount of \$98,861.00, for completion of a pre-design analysis for Runway 10/28.**

Issue 3: AIRPORT: FAA; Runway 10-28 Rehabilitation Grant Offer (2009) – Authorize Grant

Scott Peterson reported that port staff submitted a project application to the FAA, for a grant of federal funds for the Runway 10/28 Rehabilitation Project.

The FAA has approved the project for Skagit Regional Airport. The FAA has submitted a Grant Offer for \$198,693.00 for signature by the commission.

**COMMISSION ACTION: The commission unanimously accepted a Grant Offer for Skagit Regional Airport, AIP Project Number 3-53-0010-015; Runway 10/28 Rehabilitation Project.**

Issue 4: MARINA: La Conner Marina Pile Repair (Emergency Work); (2008) Consultant Services Contract, Culbertson Marina – Approve Contract

Sara Young reported that permitting has been approved for the La Conner Marina Pile Repair project. Two piles were damaged at the La Conner Marina as the result of storm damage and equipment impact during past dredging activities. Staff has selected Culbertson Marina Construction, Inc. to complete the in-water repair work. Culbertson submitted the low bid in the amount of \$29,514.93.

**COMMISSION ACTION: The commission unanimously authorized a contract agreement with Culbertson Marine Construction, Inc. in the amount of \$29,514.93 for the repair of two damaged piles at the La Conner Marina.**

Issue 5: TENANT: BBIP; Woodinville Lumber, Inc., Lot 28; 15599 Ashen Road; Woodinville Lumber, Inc., TTM Units D & E, 11768 Westar Lane

Scott Peterson reported that the lease agreement with Woodinville Lumber, Inc., includes Lot 14. Lot 14 is used for overflow parking. Due to current economic conditions of Woodinville Lumber's operations Lot 14 is no longer needed.

Staff has prepared a Sixth Amendment which removes Lot 14 from the lease and restates the appropriate lease schedule for Woodinville Lumber, Inc.

**COMMISSION ACTION: The commission unanimously approved the Sixth Amendment to lease for Woodinville Lumber, Inc., for Lot 28 and Units D & E for the TTM building.**

Issue 6: MARINA: Seattle Boat Show (2009) – Status Update

The commission requested a status update on the Seattle Boat Show. Paul Stannert reported that the Boat Show was successful and the marina will obtain two new tenants as a result. The promotion for free moorage with the purchase a boat from local boat builders was well received. Paul Stannert reported that moorage numbers have risen with an increase of 41 boats.

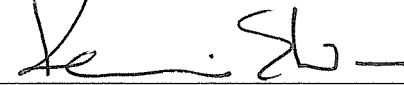
## **ADJOURNMENT**

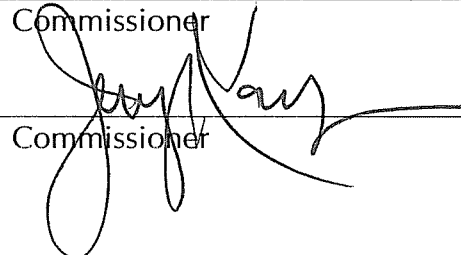
The commission adjourned the work session meeting at 9:45 a.m.

ADOPTED IN OPEN SESSION this 10th day of March 2009 and duly authenticated by the signatures affixed hereto.

**PORT OF SKAGIT COUNTY**

  
Commissioner

  
Commissioner

  
Commissioner