



Port of Skagit

Regular meeting of the Port Commission

Tuesday, February 16, 2010 9:00 AM

MINUTES

PRESENT: Commission - Kevin Ware, Jerry Kaufman and Bill Shuler
Staff - Patsy Martin, Scott Peterson, Kristin Garcia, Bob Nord, Paul Stannert, Karmen Hardy, Sara Young and Debbie Hamilton
Others - See sign in sheet

Changes or additions to the agenda as follows:

Executive session to discuss the possible sale, purchase or lease of property the public discussion of which could affect the price. Executive session will last approximately one hour. Action may or may not be taken following the executive session.

CONSENT AGENDA

Public Communications
January 12, 2010 Work Session Minutes
January 19, 2010 Regular Meeting Minutes
Fiscal Report

COMMISSION ACTION: The commission unanimously approved the consent agenda.

OPEN FORUM: No public comment.

STAFF REPORTS

ADMIN: Port Day (Oral)

Patsy Martin reported that she and Commissioner Bill Shuler attended the Washington Public Ports Association (WPPA) Port Day in Olympia. The New Commissioner orientation went well and they reviewed the Legislative Report.

MARINA: Monthly Occupancy Report; Month Ending January 2010

Paul Stannert reported that occupancy at the La Conner Marina is consistently increasing. The commission reviewed and discussed the occupancy report.

MARINA: Seattle Boat show 2010 – Event Report (Oral)

Paul Stannert reported the Seattle Boat Show is an excellent venue for Port involvement. He reports an increase of 21 new boats due to the promotion during the show. Staff will provide increased revenue projections at a future meeting as a direct result of the promotion and participation in the Seattle Boat Show. Paul reported that two existing marina tenants received benefit from the promotion. Other marinas to offer moorage promotion programs were Bremerton, Seattle and Everett.

PUG AGEN: Skagit County; Sales Tax Grant (2010) (Oral)

Patsy Martin reported that the Port was successful in obtaining .09 Sales Tax Grant funds made available by Skagit County during 2009. She reports there will be no grant round in 2010 due to sales tax revenues decreasing. Skagit County will return to the .09 Sales Tax Grant in 2011.

NEW BUSINESS

MARINA: Economic Impact Study; Swinomish Channel; BST Associates 2009

La Conner Marina Economic Impact Study and Swinomish Channel Sedimentation Study were reviewed. See below.

MARINA: Sedimentation Study; Swinomish Channel; Coastal Geologic Services 2009

Patsy Martin reported the commission previously authorized staff to obtain both an economic impact study and a sedimentation study of the Swinomish Channel for evaluation of future dredging.

Sara Young reviewed a fact sheet which includes highlights and important information from both studies.

Discussion

Staff discussed the Skagit Upper Tribe is taking an interest in advocating for the dredging of the channel as a part of their treaty rights and will visit Washington D.C.

The commission would like staff to send out information to stakeholders who may have a vested interest in the continued dredging of the channel to elicit their participation, share the information with the Skagit County Commissioners at a public meeting, and provide a press release to the Skagit Valley Herald.

TENANT: Marina; David Enck/Leo Roland; Bad Debt Write Off (2010) – Adopt Resolution

Kristin Garcia reported staff is requesting approval to write off debts in the amount of \$4,485.13 for marina moorage tenants David Enck and Leo Roland. The account originally became delinquent in January 2009 and since then, continued to fluctuate between current and delinquent status. Appropriate collection procedures have been followed and on January 15, 2010, the boat was auctioned for \$500. The remaining balance on the account, after the auction proceeds were applied, is the amount requested for write off. It is the port's policy to send bad debt accounts to collection.

COMMISSION ACTION: The commission unanimously adopted Resolution 10-05 which will write off debts owed to the Port of Skagit County in the amount of \$4,485.13.

RECESS REGULAR MEETING

The regular meeting recessed at 9:42 a.m.

EXECUTIVE SESSION

The executive session began at 9:50 a.m.

Executive Session to discuss the possible sale, purchase or lease of property the public discussion of which could affect the price and potential litigation. Executive session will last approximately one hour. The commission expects to return from executive session by 10:50 a.m. Action may or may not be taken following the executive session.

Sara Young stepped out of executive session at 10:50 a.m. and stated the executive session would be extended until 11:05 a.m.

The executive session ended at 11:03 a.m.

RECONVENE REGULAR MEETING

The regular meeting was reconvened at 11:16 a.m.

ADJOURNMENT

The commission adjourned the regular meeting at 11:17 a.m.

ADOPTED IN OPEN SESSION this 16th day of March, 2010 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY

Signature on file

Commissioner

Signature on file

Commissioner

Signature on file

Commissioner