



Port of Skagit

Special Meeting of the Port Commission
Monday, April 20, 2015 – 10:00 AM

MINUTES

PRESENT: Commission - Bill Shuler, Kevin Ware and Steve Omdal
Via Conference Call

Staff - Patsy Martin, Scott Peterson, Carl
Molesworth, Karmen Hardy, Debbie
Hamilton

CALL TO ORDER

Commissioner Bill Shuler called to order the April 20th special meeting of the port commission.

OLD BUSINESS

ADMIN: Agriculture Land Lease (2015); Award or Rejection of Bids

Patsy Martin reported that the current agriculture land lease expired March 30, 2015 and pursuant to Port policy the Port sent out Request for Proposal (RFP) to be sent out to area farmers who have inquired about the pasture land over the last several years. The Port received proposals from four (4) responders. During the RFP process one of the farmers proposed a lease amount higher than the amount listed in the RFP. In fairness to all the farmers, on April 14, 2015 the commission moved to accept all proposals as qualified and requested a resubmittal of lease rate, in a sealed bid, on April 17, 2015. During the April 17, 2015 bid opening it was determined that Mr. Breckinridge's bid had irregularities.

Patsy Martin clarified the following options:

- Option 1 – Reject all bids and request another bid submittal
- Option 2 – Waive any irregularities
- Option 3 – Reject the irregular bid and accept the next highest bidder

Mr. Steele was present to discuss and represent his bid.

Discussion.

COMMISSION ACTION: Commissioner Kevin Ware moved that the commission accept Mr. Breckinridge's bid as long as he can make a certified check payment by 5:00 p.m. today. If Mr. Breckinridge is unable to make the payment deadline the Port will then accept Mr. Steele's check payment in full. Commissioner Steve Omdal seconded.

Discussion.

Commissioner Steve Omdal withdrew his second.

Commissioner Steve Omdal moved that the commission reject Mr. Breckinridge's bid due to improper format and irregularities and accept Mr. Steele as the next highest bidder. Commissioner Bill Shuler seconded. Motion carried two (2) to one (1), Commissioner Kevin Ware abstained.

ADOPTED IN OPEN SESSION this 12th day of May, 2015 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY

Commissioner

Commissioner

Commissioner