



# Port of Skagit

**Special Meeting of the Port Commission  
Wednesday, April 30, 2014 – 3:23 PM**

## MINUTES

PRESENT: Commission - Steve Omdal, Bill Shuler and Kevin Ware

Staff - Patsy Martin, Kristin Garcia, Sara Young, Scott Peterson, Heather Haslip, Karmen Hardy, Carl Molesworth, Debbie Hamilton and legal counsel Brad Furlong.

Others - See Sign-in Sheet attached.

## CALL TO ORDER

Steve Omdal called to order the April 30, 2014 special meeting of the port commission.

## NEW BUSINESS

### ADMIN: Pavement Maintenance Project (2014) – Award Contract

Sara Young Reported that the port opened bids on the pavement maintenance project on April 29, 2014 at 3 PM. The project is to complete a series of pavement repair and maintenance project including:

- Corporate Air Parking Lot – Repair, crack seal, slurry seal and remark
- La Conner Marina Dry Boat Launch Area – Full depth repairs to 2 failing pavement sections
- Bayview Business Park – Repair failing sections, crack seal, slurry seal and remark 2 parking lots
- Bayview Business Park – Repair failing pavement at Peterson Road entrance to Deli parking lot

Four (4) bids were received for the project. Staff reviewed the bid results with the project engineers and port commission.

Staff recommended the commission award the bid to the lowest responsible bidder; Western Refinery Service with a low bid of \$148,218.80 including sales tax.

Discussion

**COMMISSION ACTION: Commissioner Ware moved that the commission award bid to Western Refinery Services for completion of the pavement maintenance project in the amount of \$148,218.80 (including sales tax and authorize the executive director and staff to take all steps necessary to carry out the intent of the action.**

**MARINA: Float Rehabilitation Project (2014 – Current); PND Consultant Services Contract – Award Contract**

Sara Young reported that staff reviewed the MRSC Architectural and Engineering Roster and in finding PND Engineers to be the most qualified to perform the required work solicited a proposal from PND Engineers for engineering design services on the Marina Float Rehabilitation Project.

Staff reviewed project parameters with the commission.

Discussion.

**COMMISSION ACTION: Commissioner Ware moved that the commission authorize entering into a consulting services contract with PND Engineers in the amount of \$171,927 for float rehabilitation design work at the La Conner Marina. Commissioner Shuler seconded. Motion carried unanimously.**

The special commission meeting ended at 3:35 p.m.

**ADJOURNMENT**

ADOPTED IN OPEN SESSION this 20 day of May, 2014 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY

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Commissioner

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Commissioner

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Commissioner