



# Port of Skagit

Work Session Meeting of the Port Commission  
Tuesday, June 19, 2012 10:00 AM

## MINUTES

PRESENT: Commission - Steve Omdal, Kevin Ware and Bill Shuler  
Staff - Patsy Martin, Scott Peterson, Kristin Garcia, Sara Young, Carl Molesworth, Paul Mattos, Heather Haslip, Karmen Hardy, Debbie Hamilton and legal counsel, Brad Furlong  
Others - No public present

## CALL TO ORDER

Bill Shuler called to order the June 19, 2012 work session meeting of the port commission.

## EXECUTIVE SESSION

The commission entered into executive session at 10:01 a.m. The session is expected to last approximately 20 minutes to discuss the evaluation of a public official. Action may or may not be taken following the executive session.

The executive session ended at 10:49 a.m.

The commission discussed the current economic difficulties, lack of recent staff raises and providing a letter from the president of the board outlining a 3% increase to the executive director's retirement fund.

**COMMISSION ACTION: Commissioner Ware moved to increase the executive director's retirement contribution by 3% and provide a letter from the board president stating the same. Commissioner Omdal seconded. Motion carried unanimously.**

## Changes or additions to the agenda as follows:

1. ASSOC: Northwest Agriculture Business Center (NABC); 2010

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Patsy Martin reported that the Northwest Agriculture Business Center (NABC) is preparing a grant application for the support of agriculture in the Skagit Valley. NABC has requested the port partner with it on the application which requires port commission authorization to do so.

Discussion.

**COMMISSION ACTION: Commissioner Omdal made a motion to authorize staff to partner with Northwest Agriculture Business Center in the submission of a grant application for the support of agriculture in the Skagit Valley. Commissioner Ware seconded. Motion carried unanimously.**

**ADJOURNMENT**

With no other business to consider, Commissioner Shuler adjourned at 10:55 a.m. to Strategic Planning Retreat.

ADOPTED IN OPEN SESSION this 10th day of July, 2012 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY

*Signature on File*

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Commissioner

*Signature on File*

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Commissioner

*Signature on File*

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Commissioner