



Port of Skagit

Regular Meeting of the Port Commission
Tuesday, July 14, 2015 – 3:00 PM

MINUTES

PRESENT: Commission - Bill Shuler, Steve Omdal and Kevin Ware
Staff - Patsy Martin, Scott Peterson, Sara Young, Andrew Entrikin, Kody Skvaril, Heather Haslip and Debbie Hamilton
Others - Brad Furlong and Walt Meagher

CALL TO ORDER

Bill Shuler called to order the July 14, 2015 regular meeting of the port commission.

CONSENT AGENDA

Public Communications

June 9, 2015 Regular Meeting Minutes

June 18, 2015 Special Meeting Minutes

Fiscal Report

ADMIN: Cash Flow/Budget to Actual Report; Ending May 31, 2015

MARINA: Monthly Occupancy Report; Month Ending June 30, 2015

ADMIN: Interlocal Agreement; Pictometry (2015) – Approve Agreement

The commission reviewed the consent agenda items.

COMMISSION ACTION: The commission unanimously approved the July 14, 2015 consent agenda.

OPEN FORUM

Commissioner Shuler opened the floor for public comment.

Hearing none, the floor was closed.

NEW BUSINESS

PUB AGEN: Department of Enterprise Services Interagency Agreement for Energy/Utility Conservation Services (2013); Solar Array at 11966 Westar Lane (2015) – Accept Design and Construction as Complete

Heather Haslip reported that in February 2015 the commission approved an amendment to the Interagency Agreement with Department of Enterprise Services (DES) and funding authorizations for design, construction, project management, and monitoring services for installation of a solar array on the Port-owned building located at 11966 Westar Lane.

Ameresco and their subcontractor, Artisan Electric, have completed design and construction of the 35.75 kWp solar array ahead of schedule and well within project budget.

Discussion.

COMMISSION ACTION: Commissioner Kevin Ware moved to accept as complete the design and construction of solar array at 11966 Westar Lane and authorize staff to take all steps necessary to carry out the intent of the action. Commissioner Steve Omdal seconded. Motion carried unanimously.

GOOD OF THE ORDER

EXECUTIVE SESSION

The commission entered into executive session at 3:07 p.m. to discuss the possible sale, lease or purchase of property the public discussion of which could affect the price. The session will last approximately 45 minutes.

The public records officer stepped out at 3:45 p.m. to state executive session will last an additional 30 minutes.

The public records officer stepped out at 4:15 p.m. to state executive session will last an additional 15 minutes.

The public records officer stepped out at 4:30 p.m. to state executive session will last an additional 15 minutes.

The commission exited the executive session at 4:48 p.m.

The commission reconvened the regular meeting at 4:49 p.m.

No action taken.

ADJOURNMENT

The regular commission meeting ended at 4:50 p.m.

ADOPTED IN OPEN SESSION this 14th day of July, 2015 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY

Signature on File

Commissioner

Signature on File

Commissioner

Signature on File

Commissioner