



# Port of Skagit

Special Meeting of the Port Commission  
Monday, July 21, 2015 – 3:00 PM

## MINUTES

PRESENT: Commission - Bill Shuler, Kevin Ware and Steve Omdal

Staff - Patsy Martin, Sara Young, Scott Peterson,  
Andrew Entrikin, Brian Straathof, Sadie  
Shope, Daniel Stuesse, Karmen Hardy  
and Debbie Hamilton

## CALL TO ORDER

Commissioner Bill Shuler called to order the July 21<sup>st</sup> special meeting of the port commission.

## NEW BUSINESS

### **1. Adopt A Resolution approving, in substance, the port's proposal to Department of Enterprise Services for the transition of Northern State Property to local Control**

Heather Haslip reported that a draft executive summary of the Port of Skagit's proposal to Department of Enterprise Services for transition of the Northern State property to local control was provided for review during a July 17, 2015 special meeting of the Port of Skagit, Skagit County and the City of Sedro-Woolley. The port commission is to take action today and project partners will be acting on the resolution by the end of this week.

Discussion.

**COMMISSION ACTION: Commissioner Kevin Ware moved to adopt Resolution number 15-10 approving the submission of a proposal to the Washington State Department of Enterprise Services for the transfer of control of the North Cascades Gateway Center to the Port of Skagit for increased economic development and to continue the historic importance of the property to the community. Commissioner Steve Omdal seconded. Motion carried unanimously.**

## **2. MARINA: Float Rehabilitation Project (2014 to Current) – Increase Project Budget**

Sara Young reported that the commission approved a budget of \$330,000 to complete structural and electrical repairs to Docks A through D of the La Conner Marina on August 12, 2014. The project was awarded to Seven Sisters with a subcontract to Tiger Construction, at a contract price of \$216,980.49 including sales tax.

Extensive dry rot was encountered during the project. The commission granted an increase project budget of \$450,000 in February of this year to address the dry rot and complete additional painting of gussets on A Dock. As the project progressed, an additional layer of rot was found in the more complex roof structures on C and D Docks.

In addition to this construction work, the Port required additional construction management assistance from PND Engineers to complete the project.

Staff requested a budget increase of \$50,000 to bring the total approved budget to \$500,000 to complete this project.

**COMMISSION ACTION: Commissioner Kevin Ware moved to approve an increase in project budget from \$450,000 to \$500,000. Commissioner Steve Omdal seconded. Motion carried unanimously.**

## **3. TENANT: BBP; Gielow Pickles, Inc.; 11768 Westar Lane, Suite J, Burlington – Award Contract**

Scott Peterson reviewed Gielow Pickles Phase I project and the Gielow Pickles Phase II project. The commission approved \$750,000 for tenant improvements in Phase I. Phase II is a targeted project with an additional budget amount of \$300,000 bringing the total budget amount to date to \$1,050,000.

The Port received four bids to complete Phase II with the lowest responsible bidder being Tower Pacific Construction, Inc.

**COMMISSION ACTION: Commissioner Steve Omdal moved to award bid to Tower Pacific Construction, Inc. for tenant improvements for Gielow Pickles Phase II in the amount of \$299,195.69, including sales tax and authorize the executive director and staff to take all steps necessary to carry out the intent of the action.**

**ADJOURNMENT**

The special meeting of the port commission ended at 3:30 p.m.

ADOPTED IN OPEN SESSION this 11<sup>th</sup> day of August, 2015 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY

*Signature on File*

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Commissioner

*Signature on File*

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Commissioner

*Signature on File*

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Commissioner