



# Port of Skagit

**Regular Meeting of the Port Commission**  
**Tuesday, September 10, 2013 - 2:00 PM**  
*Marina Peninsula Building, La Conner, WA*

## MINUTES

PRESENT: Commission - Kevin Ware, Steve Omdal and Bill Shuler

Staff - Patsy Martin, Scott Peterson, Sara Young, Kristin Garcia, Carl Molesworth, Heather Haslip, Chris Carlile, Dorothy Walker, Lucas Villard, Debbie Hamilton and legal counsel Brad Furlong.

Others - See Sign-In Sheet

## CALL TO ORDER

Kevin Ware called to order the September 10, 2013 regular meeting of the port commission.

## Changes or additions to the agenda as follows:

- 1.) MOVE: ADMIN: U.S. Army Corps of Engineers Mission Video (2013) – View Video - Move to October 8 regular meeting of the port commission.
- 2.) Field Trip/Tour – La Conner Marina Businesses will begin following consent agenda, open forum and new business.

## CONSENT AGENDA

Public Communications  
August 13, 2013 Regular Meeting Minutes  
Fiscal Report

The commission reviewed the consent agenda items.

**COMMISSION ACTION: The commission unanimously approved the September 10, 2013 Consent Agenda.**

## OPEN FORUM

Commissioner Ware opened the floor for public comment.

Hearing none, the floor was closed.

### **NEW BUSINESS**

#### **AIRPORT: Taxiway F; Former Crop Duster Hangar Clean-Up Site; Wetland Inspection and Performance Monitoring; Consulting Services Contract; GeoEngineers (2013) – Award Contract**

Patsy Martin reported the port received a proposed scope and fee from GeoEngineers in the amount of \$52,133 for five (5) years of wetland inspection and performance monitoring at the Taxiway F Cleanup Site. Wetland inspection, performance monitoring and annual reporting are required by the Updated Wetland Restoration Plan approved by the US Army Corps of Engineers under Nationwide Permit 38 (Permit No. NWP-2008-19) for the Taxiway F Cleanup Site.

Discussion

**COMMISSION ACTION: Commissioner Shuler moved to award contract for required wetland inspection and performance monitoring at Taxiway F Cleanup Site to GeoEngineers in the amount of \$52,133, and authorize the executive director to execute all necessary documentation. Commissioner Omdal seconded. Motion carried unanimously**

#### **MARINA: L Dock Erosion Repair; Construction Process; Schmidt Brothers (2013) – Accept Project as Complete**

Patsy Martin reported in August 2013 the Commission ratified a contract to Schmidt Brothers LLC to complete repair of an eroded section of bank adjacent to the gangway to L Dock in the North Basin of the La Conner Marina.

Heather Haslip reported the bank repair construction work is now complete and required no change orders or other modifications to the contract. Staff recommended the commission now accept the project as complete.

**COMMISSION ACTION: Commissioner Shuler moved to accept as complete the bank erosion repair work contracted to Schmidt Brothers, LLC and authorize staff to take all steps necessary to carry out the intent of the action. Commissioner Omdal seconded. Motion carried unanimously**

## **FIELD TRIP/TOUR - La Conner Marina Businesses**

The field trip began at 2:10 p.m. Businesses visited were:

1. Huskey & Company
2. Design Techniques
3. Maroney Marine Service
4. Mavrik Marine
5. Tomco Marina Group, Inc.
6. La Conner Maritime Services

The field trip ended at 4:20 p.m.

## **STAFF REPORTS**

### **ADMIN: Cash Flow/Budget to Actual Report; Ending July 31, 2013**

Kristin Garcia reported on the Budget to Actual report ending July 31, 2013.

### **MARINA: Occupancy Report; Month Ending July (2013)**

Kristin Garcia provided an oral report on the monthly occupancy for July 2013.

### **AIRPORT: Skagit Flight Fest; Fly-In and Airshow (2013) – Event Report**

Patsy Martin reported that the Skagit Flight Fest was a great event.

## **GOOD OF THE ORDER**

The regular commission meeting ended at 4:45 p.m.

**ADJOURNMENT**

ADOPTED IN OPEN SESSION this 8th day of October, 2013 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY

---

Commissioner

---

Commissioner

---

Commissioner