Port of Skagit

Maintenance Request

Please fill out each section of this form to help us respond more efficiently to your maintenance request. We will respond to your request based on a priority determined by the Port.

This form is for maintenance/repairs to Port property and is not intended for capital improvement projects. Upon completing this form, you may fax it to (360) 757-0014, or mail/deliver to Port of Skagit, 15400 Airport Drive; P.O. Box 348; Burlington, WA 98233.

Name (please print) Building or Hangar Number

Daytime Phone Date Time

Briefly describe the maintenance/repair work. If possible, note any items that would help us to determine the corrective action requested. A simple drawing on the back of this form may be helpful for descriptive purposes. **Thank you for your assistance.**