



# Port of Skagit

*Vision Statement – The Port of Skagit leads efforts to build a strong economy in Skagit County while valuing the area's natural assets and quality of life.*

**December 13, 2016**

**3:00 PM**

**Port Administration Building – 15400 Airport Drive, Burlington, WA**

*Mission Statement ~ Good Jobs for Our Community*

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<b>Agenda</b>	<b>Regular/Special Meeting of the Port Commission</b>
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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**CONFIRM OR AMEND AGENDA**

**CONSENT AGENDA**

Public Communications

November 8, 2016 Regular Meeting Minutes

Fiscal Report

ADMIN: Executive Director Authority (2016) – Adopt Resolution

ADMIN: Marina Occupancy Report; Month Ending November 30, 2016

**OPEN FORUM**

**STAFF REPORTS**

ADMIN: Skagit Bank Line of Credit (2016) – Summary of Activity

ASSOC: NARF; Service Agreement (2016)

ASSOC: WPPA; Annual Meeting November 2016 – Meeting Report (Oral)

**NEW BUSINESS**

ADMIN: December Meeting; Election, Committee Assignments (2017) – Approve Assignments

ADMIN: Establish a Policy for Use for Port Credit Cards 2016 – Adopt Resolution

ADMIN: Establish Salary and Wage Ranges (2017) – Adopt Resolution

ADMIN: Lease Policy 2016 – Adopt Resolution

ADMIN: Policy for Authentication and Certification of Claims Against the Port for Payment of Goods and Services (2016) – Adopt Resolution

AIRPORT: Corporate Air Center; Hangar Expansion Project (2017) – Approve Conceptual Project

AIRPORT: Rate Review; Airport (2017) – Approve Rates

BBP: Gielow Pickles Phase III; 11768 Westar Lane; Contract Documents; The Franklin Corporation – Approve Change Order

MARINA: Rate Review; Marina Moorage (2017) – Approve Rates

MARINA: Rules & Regulations (2017) – Adopt Resolution

**PORT OF SKAGIT INDUSTRIAL DEVELOPMENT CORPORATION ~ Annual Meeting to immediately follow the Regular Meeting of the Port Commission**

**GOOD OF THE ORDER**

**EXECUTIVE SESSION** - to discuss the possible purchase, sale or lease of property the public discussion of which could affect the price.

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**ADJOURNMENT**

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**Calendar**

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January 26, 2017	EDASC Economic Forecast Dinner, Swinomish Casino & Lodge, Anacortes, WA
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