



Port of Skagit

Special Meeting of the Port Commission
Monday, April 20, 2018 – 9:00 a.m.

Port of Skagit Hearing Room – 15400 Airport Drive, Burlington, WA 98233
(moved to Port of Skagit Annex Office)

MINUTES

PRESENT: Commission - Steve Omdal and Bill Shuler. Kevin Ware joined by phone.
Staff - Patsy Martin, Scott Peterson, Sara Young, Heather Rogerson, Andrew Entrikin, Karmen Hardy, Sarah Hastings, Brad Furlong and Debbie Hamilton
Other - No public present

CALL TO ORDER

Kevin Ware called to order the April 20, 2018 special meeting of the port commission.

1. ADMIN: City of Mount Vernon, Broadband Interlocal Agreement (2018) – Approve Restated Interlocal Agreement

Patsy Martin reported the commission approved entering into an Interlocal Agreement with the City of Mount Vernon for construction of fiber optic infrastructure at its March 26, 2018 meeting. Staff and the City of Mount Vernon have worked together since March 26th and have identified amendments needed to the Interlocal Agreement. Specifically, the Port and the City of Mount Vernon clarified each party's ownership of the telecommunication facilities.

Brad Furlong reviewed changes to the agreement with the commission.

Discussion.

Staff recommends the Commission approve the Restated Interlocal Agreement with the City of Mount Vernon for construction of fiber optic infrastructure subject to non-substantive changes in final review by staff and legal counsel.

COMMISSION ACTION: Commissioner Omdal moved the commission approve restated interlocal agreement with the City of Mount Vernon for construction of fiber optic infrastructure subject to non-substantive changes in final review by staff and legal counsel. Commissioner Shuler seconded. Motion carried unanimously.

2. ADMIN: Broadband I-5 Corridor; Letter of Intent – Approve Letter

Patsy Martin reported that staff has been working with other ports and the private sector to find an alternative route for fiber which will extend from Vancouver BC to Portland.

Discussion.

COMMISSION ACTION: Commissioner Shuler moved the commission participate in a letter of support regarding the Broadband I-5 Corridor. Commissioner Omdal seconded. Motion carried unanimously.

3. AIRPORT: Master Plan Update (2018); Grant Application – Approve Application and authorize acceptance of the grant for the Master Plan Update

Patsy Martin reported the current Skagit Regional Airport Master Plan update was finalized in 2007. The Airport Master Plan Update was approved in the port's 2018 capital budget and the Port's 5-year Airport Capital Improvement Plan.

Staff recommends the commission adopt a resolution which authorizes application for and if awarded, acceptance of an FAA Airport Improvement Program Grant offer of up to \$550,000 for preparation of an Airport Master Plan Update.

Discussion.

COMMISSION ACTION: Commissioner Omdal moved to adopt Resolution No. 18-08 authorizing application for and if awarded, acceptance of an FAA Airport Improvement Program Grant offer of up to \$550,000 for preparation of an Airport Master Plan Update; and authorize staff to carry out the intent of this action.

ADJOURNMENT

The special commission meeting ended at 1:54 p.m.

ADOPTED IN OPEN SESSION this 14th day of May, 2018 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY



Commissioner



Commissioner



Commissioner

**Port of Skagit County
Special Meeting of the Port Commission**

Date: April 20, 2018

9:00 a.m.

Name/Organization/Company	Address	Phone Number	Do you wish to speak? Topic?
Brandon Stone Skipt Valley Herald		360-916-2112	Y/N
			Y/N
			Y/N
			Y/N
			Y/N
			Y/N
			Y/N
			Y/N