



Port of Skagit

Special Meeting of the Port Commission
Wednesday, June 19, 2019 – 12:30 p.m.

Port of Skagit – 15400 Airport Drive, Burlington, WA 98233

MINUTES

PRESENT: Commission - Kevin Ware, Steve Omdal and Bill Shuler

Staff - Patsy Martin, Scott Peterson, Greg Thramer, Brad Furlong, Linda Tyler, Sarah Hastings, Andrew Entrikin, Heather Rogerson and Debbie Hamilton

Other - Jay Findley, James Thompson and John Mishasck

CALL TO ORDER

Kevin Ware called to order the June 19, 2019 special meeting of the port commission.

CHANGES TO AGENDA

Remove item number 3 from agenda – Discuss and possible action to approve execution of a lease agreement with Linn Holdeman and/or Vertex Aviation.

1. Discuss and possible action to approve granting executive director authority to execute:
 - Broadband Right of Use with the City of Mount Vernon
 - Amended Broadband and Maintenance Agreement
 - Letter Waiver of the Broadband 3-Way Agreement between the City of Mount Vernon, City of Burlington and Port of Skagit
 - Franchise Agreement

Discussion

COMMISSION ACTION: Commissioner Shuler moved that the commission grant executive director authority to execute, with legal counsel edits, the items above as presented. Commissioner Omdal seconded. Motion carried unanimously.

2. Discuss and possible action to execute a lease agreement with Ross & Jeanette Widener and/or DGK, Inc., dba Widener and Associates.

Patsy Martin, commissioners and staff discussed:

- 2004/2005 Airport Masterplan Update defines Skagit Regional Airport's future.
- Runway 11/29 will eventually locate larger hangars and higher doors heights.
- Runway 04/22 is standard for general aviation aircraft.

- Taxiway-C will eventually be designated for small hangars.
- Port has been approached by several individuals who have a desire to build/develop hangars.
- Ross & Jeanette Widener and/or DGK, Inc., dba Widener and Associates have signed a Letter of Intent to lease property from the Port of Skagit and are ready to build.
- Port of Skagit has other individuals who want to build hangars and are in the feasibility phase now.

COMMISSION ACTION: Commissioner Steve Omdal moved to authorize staff and president and secretary of the commission to enter into a 50-year lease for two large hangars on Runway 11/29 with Widener and Associates. Commissioner Shuler seconded. Motion carried unanimously.

BREAK – 1:06 pm

RESUME MEETING – 1:20 pm

EXECUTIVE SESSION – 1:21 pm

The purpose of the executive session is to discuss potential litigation and is expected to last approximately 30 minutes.

EXECUTIVE SESSION ENDED – 1:47 pm

ADJOURNMENT

The special commission meeting ended at 1:48 pm.

ADOPTED IN OPEN SESSION this 9th day of July 2019 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY



Commissioner



Commissioner



Commissioner

