



Port of Skagit

Special Meeting and Tour of the Port Commission

Tuesday, August 22, 2016 – 2:00 PM

Port of Skagit Hearing Room – 15400 Airport Drive, Burlington, WA 98233

MINUTES

PRESENT: Commission - Steve Omdal, Bill Shuler, and Kevin Ware joined the tour at 9:15 a.m.

Staff - Patsy Martin, Sara Young, Scott Peterson, Kody Skvaril, Andrew EntriKin and Debbie Hamilton

Others - Brad Furlong – Legal Counsel

CALL TO ORDER

Steve Omdal called to order the August 22, 2016 special meeting of the port commission.

1. Introductions & Staff Brief Commission Regarding Tour

Patsy Martin reported that the purpose of the special meeting is to focus on marina planning with an emphasis on future planning for the commercial businesses.

2. BBP: 11768 Westar Lane; Gielow Pickles Phase III – Approve Change Order

Sara Young reported the port is completing work at 11768 Westar Lane to establish a center for agricultural processing, as well as ag-related research and development activities. During these projects, it has come to the attention of Port staff that the building exterior needs work. The most time and cost effective means of accomplishing this work is to issue a change order for the Franklin Corporation. The work estimate is \$95,000 including Washington State Sales Tax.

COMMISSION ACTION: Commissioner Shuler moved that the commission approve a change order for the Franklin Corporation to refurbish the exterior of 11768 Westar Lane (TTM building) in the amount of \$95,000 including Washington State Sales Tax and grant executive director authority to execute the necessary documents. Commissioner Omdal seconded. Motion carried unanimously.

3. La Conner Marina Walking Tour

Sara Young provided a walking tour to Mavrik Marine, boat launch and La Conner Maritime.

4. La Conner Marina Planning & Discussion

Discussion:

- Commercial business growth and employment numbers
- Travel Lift Capacity
- Commercial facility needs
- Long-term business viability

- IDD Funding and grant possibilities
- Continued development of Northern State property
- Long-term capital plan
- Development of priority plan

ADJOURNMENT


The special commission meeting ended at 12:10 p.m.

ADOPTED IN OPEN SESSION this 20th day of September, 2016 and duly authenticated by the signatures affixed hereto.

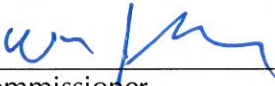
PORT OF SKAGIT COUNTY



Commissioner



Commissioner



Commissioner

**Port of Skagit County
Special Meeting of the Port Commission**

Date: August 22, 2016

8:30 a.m. to 10:30 a.m.

Name/Organization/Company	Address	Phone Number	Do you wish to speak? Topic?
<i>No Public Present</i>			Y/N
			Y/N
			Y/N
			Y/N
			Y/N
			Y/N
			Y/N
			Y/N