



Port of Skagit

Work Session of the Port Commission

Tuesday, September 21, 2010 9:07 AM

MINUTES

PRESENT: Commission - Jerry Kaufman, Bill Shuler and Kevin Ware

Staff - Patsy Martin, Scott Peterson, Sara Young, Karmen Hardy, Bob Nord, Paul Mattos, Carl Molesworth, Tan Thai, Sharon Sharpe, Bruce Klein, Dorothy Walker, Nancy Gardner, Linda Gustafson and Debbie Hamilton

Others - See Sign-in Sheet

APPROVAL OF MINUTES

No Work Session Meeting Minutes to approve – August Work Session Cancelled

Changes or additions to the agenda as follows:

AIRPORT: Runway 10-28 Rehabilitation Project; Underdrain Replacement and Nominal Overlay (2010); WSDOT Airport Aid Grant Award – Accept Grant

Issue 1: ADMIN: GMA; Bayview Ridge UGA; Subarea Plan – Status Update (Oral)

Patsy Martin reported that for several years the County has been working with the Port, service providers and community members on the subarea planning process to bring the Bayview Ridge up to an urban level of service concerning:

1. Roads
2. Fire Services
3. Schools
4. Stormwater management to Urban Levels

Discussion regarding future development and planning for urban levels of service and acknowledgement that zone 6 is appropriate to develop for school uses while zones 1-5 were not and the safety zone overlay. The commission requested staff prepare a plan including a historical background to review at the Port annual planning session.

Issue 2: AIRPORT: Runway 10-28 Rehabilitation Project; Underdrain Replacement and Nominal Overlay (2010); WSDOT Airport Aid Grant Award – Accept Grant

Sara Young reported in April 2010 the port applied for a grant from the Washington State Department of Transportation’s Airport Aide Program to fund a portion of the upcoming Runway 10-28 Rehabilitation and Wildlife Fencing project at Skagit Regional Airport. The port has been offered a grant in the amount of \$55,181.88 to fund 2.5% of the anticipated project construction costs through June 30, 2011.

The total project construction cost is estimated at \$2,533,826.30, based on the successful bid submitted by Interwest Construction Inc. The project will be 95% funded by a grant from the FAA Airport Improvement Program.

COMMISSION ACTION: The commission unanimously authorized the Executive Director to enter into a grant agreement with the Washington State Department of Transportation for construction of the Runway 10-28 Underdrain Replacement and Nominal Overlay Project.

Issue 3: ADMIN: Employee Retirement Acknowledgement (2010)

Patsy Martin reported that three employees are retiring from the Port. Paul Stannert, Harbormaster, Linda Gustafson, Marina Operations Coordinator and Linda Oliver, Senior Accountant. She gave an overview of each staff member and the commission congratulated and thanked each one of them.

ADJOURNMENT

The commission adjourned the work session meeting at 9:45 a.m.

ADOPTED IN OPEN SESSION this 19th day of October, 2010 and duly authenticated by the signatures affixed hereto.

PORT OF SKAGIT COUNTY

Signature on file

Commissioner

Signature on file

Commissioner

Signature on file

Commissioner