



# Port of Skagit

## REQUEST FOR QUALIFICATIONS (RFQ) AIRPORT MASTER PLAN SKAGIT REGIONAL AIRPORT

The Port of Skagit is seeking proposals from qualified firms to provide planning services in the development of an Airport Master Plan and Airport Layout Plan for Skagit Regional Airport at Burlington, Washington. This project is anticipated to be funded in part by the Federal Aviation Administration (FAA). All work is required to comply with FAA requirements and regulations.

**The full RFQ is available on the Port's website at [www.portofskagit.com/skagit-regional-airport/](http://www.portofskagit.com/skagit-regional-airport/)**

Interested firms must submit five hard copies, plus one electronic memory drive, of their proposal to the address below, no later than 5 p.m. Friday, October 27, 2017.

Submittals should be marked "Airport Master Plan RFQ" and must be addressed to:

Heather Rogerson  
Port of Skagit  
15400 Airport Drive  
Burlington, WA 98233

No cost or fee schedules shall be submitted with your proposal. Consultants will be selected on the basis of their qualifications and experience, with fees determined through negotiations following selection.

The Port reserves the right, if it deems such action to be in the best interest of the Port and the airport, to extend proposal submittal deadline, reject any and all submittals or to waive any irregularities or informalities therein.

The Port of Skagit, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all interested firms that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

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Patricia H. Botsford-Martin  
Executive Director

Published SVH and DJC:  
September 20 & 27, 2017