



# Port of Skagit

*Vision Statement – The Port of Skagit leads efforts to build a strong economy in Skagit County while valuing the area's natural assets and quality of life.*

May 14, 2018  
2:00 PM

Port Administration Building – 15400 Airport Drive, Burlington, WA

*Mission Statement ~ Good Jobs for Our Community*

Agenda Regular Meeting of the Port Commission

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CONFIRM OR AMEND AGENDA

## CONSENT AGENDA

Public Communications

April 9, 2018 Regular Meeting Minutes

April 20, 2018 Special Meeting Minutes

Fiscal Report

ADMIN: Executive Director Authority (2018) – Adopt Resolution

EASEMENT: Cascade Natural Gas Line; Waste Management (2018) – Approve Easement

MARINA: Monthly Occupancy Report; Month Ending April 30, 2018

## NEW BUSINESS

ADMIN: Northern State (2018) – Approve Hierarchy and Prioritization Schedule – Approve Schedule

ADMIN: Personnel Policy; Update Exchange Leave (2018) – Adopt Resolution

ADMIN: SkagitNet, LLC; Approve Formation of LLC (2018) – Approve Formation of LLC

AIRPORT: Fuel Island and Tank Removal Project (2018) – Approve Contract

AIRPORT: Master Plan Update; Consulting Services Contract; Coffman Associates, Inc. (2019) – Award Contract

COMM: Industrial Development District; IDD Levy; SWIFT Center Marginal Lands (2018) – Adopt Resolution

TENANT: Airport; Corporate Air Center, LLC – Approve Consent to Sublease – Approve Consent

## OPEN FORUM

*In the interest of time, public testimony will be limited to 3 minutes. The chair has discretion to limit time & number of persons speaking.*

## STAFF REPORTS

ADMIN: Port Retreat Summary (2018) – Confirm Conclusions

ADMIN: 1<sup>st</sup> Quarter Financial Report (2018) – Review

ADMIN: Skagit Farm to Pint Event; March 31, 2018 at Skagit Valley Malting – Event Organizer's Report

ADMIN: Unaudited 2017 Annual Financial Report - Review

**GOOD OF THE ORDER** - *In the interest of time, public testimony will be limited to 3 minutes. The chair has discretion to limit time & number of persons speaking.*

**EXECUTIVE SESSION** – to discuss the possible purchase, sale or lease of property the public discussion of which could affect the price.

**ADJOURNMENT**

## CALENDAR

June 13-15, 2018	WPPA Finance & Administration Seminar; Enzian Inn, Leavenworth
June 25-27, 2018	PNWA Summer Conference
July 12-13, 2018	WPPA Port Director's Seminar; McMenamins Kalama Harbor Lodge, Kalama, WA
Sept. 27-28, 2018	WPPA Fall Environmental Meeting, Skamania Lodge, Stevenson, WA
Oct. 10-12, 2018	PNWA Annual Convention; Portland, Or.
Oct. 18-19, 2018	WPPA Small Ports Seminar; Enzian Inn, Leavenworth, WA
Dec. 5-7, 2018	WPPA Annual Meeting, Hyatt Regency, Bellevue